

OP MEMORANDUM NO. 20-60-29

12 April 1982

OFFICE OF PERSONNEL MEMORANDUM

SUBJECT : Three Additional Development Complement Reasons

1. A report was produced last year which brought attention to the large number of employees who were coded as "OTHER" for the reason they were in the Development Complement. SPD/Professional Placement Branch working with Agency components identified three reasons which would encompass 50 percent of those coded as "OTHER." These three codes have been added to the appropriate validation checks in PERSIGN and can be used immediately for filling out the Development Complement Code, Item 35, on the Request for Personnel Action, Form 1152.

2. The reasons established and their codes are:

<u>CODE</u>	<u>TEXT</u>	<u>EXPLANATION</u>
FD	Federal Detail	This includes both Civilian and Military Details In to the Agency. (Details Out have their own code of DG, DR, or DN.)
AD	Agency Detail	Working in another component but shown in the Development Complement of the home component.
TD	Temporary Duty	Extended temporary duty tour overseas, TDY.

These codes are to be used in lieu of "OT," OTHER, but it is up to the component completing the action to decide whether another development complement code is more appropriate.

3. All of the Civilian and Military Details In who are currently coded as "OT" will be changed to "FD" by 30 April 1982. A listing of all other "OT" coded personnel will be sent to each component by mid-May requesting that a "Change of Development Complement" action be processed on any of

ADMINISTRATIVE INTERNAL USE ONLY

Official Record Copy
Office of Personnel

OPM NO. 20-60-29

those personnel to whom a new code or some existing code would be more definitive than "OTHER." If none of the codes are pertinent, no action is required and "OTHER" will remain as the reason for the employee being assigned to the Development Complement.

4. Please contact C/ADRB/ID/OP, if you have any questions regarding these new codes or the instructions regarding their being updated.

STAT

STAT

/ James N. Glerum
Director of Personnel

OPM 11-82